

# 2024 Veterans and Nature Grant: Enhancing Well-being Through Outdoor Experiences

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*National Environmental Education Foundation*

## *Applicant Instructions*

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Please review the 2024 Veterans and Nature Grant Announcement before moving forward.

## *Project Information*

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### **Project Name\***

### **Amount Requested\***

Please indicate the amount that your agency or organization is requesting for proposed project. Applicants can request a max of \$10,000.

### **Project Description\***

Describe how your organization's project will benefit veterans in nature. Include project goals and objectives, as well as the anticipated impact. Additionally, provide a description of the key educational and/or engagement activities that veterans and other participants will take part in for this project. *Character Limit: 3000*

**Project Participants\***

Please provide a brief description of the project participants, include outreach plans with an emphasis on Black, Indigenous, People of Color, gender diverse, and veterans with disabilities.

*Character Limit: 1500*

## **Project Partners**

Briefly list and describe the key project partners. (e.g., public lands site, nonprofits, and/or organization serving veterans).

*Character Limit: 1500*

### **Project Partners Collaboration\***

Describe the plans for collaboration between organizations involved in the project. Include roles and responsibilities of each organization. How will the needs of local veterans be assessed?

*Character Limit: 3000 | File Size Limit: 4 MB*

## **Project Budget\***

Upload your project budget. The project budget should be a detailed, line item budget. Please use NEEF's **project budget template**.

***If the applicant has an indirect cost rate they would like to include in their budget, the indirect cost negotiation must be submitted along with the budget.***

*File Size Limit: 3 MB*

## **Budget Narrative (optional)**

Please use this space to include any additional context around your budget if needed.

*Character Limit: 1500*

### **Personnel Details\***

Please list the title of any personnel listed in your budget, and briefly describe how they will support the grant activities. If no personnel are included in your budget, please list N/A.

*Character Limit: 1500*

### **Fiscal Sponsorship\***

Is your project or organization fiscally sponsored?

#### **Choices**

Yes

No

### *Fiscal Sponsorship*

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#### **Fiscal Sponsor Name\***

List the 501(c)(3) organization through which you are applying.

*Character Limit: 100*

#### **Fiscal Sponsor EIN\***

*Character Limit: 10*

### Fiscal Sponsor Financials\*

1. If you have an Audit for your **most recently completed Fiscal Year**, please only upload the Audit. If you have a UG (Uniform Guidance) audit, you are required to submit it.
2. If you do not have an Audit, please upload a Balance Sheet and Statement of Income (also known as a Statement of Activities or Profit & Loss Statement) for your **most recently completed fiscal year**.
  - Please complete NEEF's Balance Sheet and Statement of Income/Profit Loss Sheet templates if you do not use an official system such as QuickBooks.
  - Please submit your most recent financial review if available.

*File Size Limit: 2 MB*

*File Size Limit: 2 MB*

### Fiscal Sponsorship Agreement\*

Please ensure that the fiscal sponsor is listed as the proposed applicant **and** upload the MOU or agreement between your organization or program and the sponsor.

*File Size Limit: 2 MB*

### Conflict of Interest Policy\*

Please upload your fiscal sponsor's Conflict of Interest Policy

*File Size Limit: 2 MB*

## Organization Information

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### Organizational Budget\*

Upload the most recent operating budget for your organization's current fiscal year.

*File Size Limit: 4 MB*

### Organizational Financials\*

1. If you have an Audit for your **most recently completed Fiscal Year**, please only upload the Audit. If you have a UG (Uniform Guidance) audit, you are required to submit it.
2. If you do not have an Audit, please upload a Balance Sheet and Statement of Income (also known as a Statement of Activities or Profit & Loss Statement) for your **most recently completed fiscal year**.

- Please complete NEEF's Balance Sheet and Statement of Income/Profit Loss Sheet templates if you do not use an official system such as QuickBooks.
- Please submit your most recent financial review if available.

*File Size Limit: 2 MB*

### **Conflict of Interest Policy 2\***

Please upload your Conflict of Interest Policy. If you do not have one, please feel free to use this sample.

*File Size Limit: 2 MB*

### **Uniform Guidance Audit\***

Is your organization subject to a Uniform Guidance Audit?

#### **Choices**

Yes

No

## *Uniform Guidance Audit*

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### **Uniform Guidance Audit 2\***

Please upload your most recent UG Audit below

*File Size Limit: 2 MB*

## *Diversity, Equity and Inclusion*

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### **Board and Staff: Race and Ethnicity**

At NEEF, Diversity, Equity & Inclusion (DE&I) is at the core of our mission and how we approach our work. Making the environment accessible, relatable, relevant and connected to the daily lives of all Americans is only possible if we incorporate a variety of perspectives from our team, partners and the public to make our work effective. To that end, we are collecting demographic data of all grant applicants to better understand who is applying for an receiving our funding so we can make more informed decisions in the future. We have come up with the categories below based on the American Census, but acknowledge that race and ethnicity are more complicated than a simple chart. Please feel free to email [grantsadmin@neefusa.org](mailto:grantsadmin@neefusa.org) if you have any questions or concerns.

Please enter the number of board and staff members who identify as the categories listed. Please note that race and ethnicity numbers *do not* need to total to 100 (e.g.; you can have 12 board members but may list over 12 identities as folks can identify as a variety of races and ethnicities).



Racial or Ethnic Group	Board	Staff
White/Caucasian		
Black/African American		
Asian		
Pacific Islander		
Alaskan Native/Native American		
Hispanic, Latino or Spanish Origin		
Other (see below for more details)		

**Racial or Ethnic Group - Other**

Please use this field to list any additional racial or ethnic groups with which your board members and staff identify. *Character Limit: 250*